



Dear prospective applicant,

Vacancy: Child Bereavement Support Worker

Thank you for your interest in the role of Child Bereavement Support Worker at Nelson's Journey. This is a post that has been created by the charity initially to provide maternity cover, and which will continue as a permanent post in response to the growing demand for our services in Norfolk. Please find attached the recruitment pack.

In addition to this letter your recruitment pack includes: an application form; a job description; a person specification; a briefing note about Nelson's Journey; and our recruitment of ex-offenders policy.

I hope that you are interested in applying for the position and I look forward to receiving your completed application form by **23:59, Monday 11 December 2017**.

Please also include with your completed application form a cover letter in which you can explain why you want to be appointed to this post.

We expect to interview shortlisted candidates on **Tuesday 19 December 2017**. If you are shortlisted for interview we will contact you with further details regarding the interview process. Please note the successful candidate will be subject to a Disclosure and Barring Service (DBS) check.

Thank you for the interest you have shown in Nelson's Journey.

Yours sincerely,

Simon Wright
Chief Executive Officer

Nelson's Journey

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